

PDSA Worksheet (short version)

1: Define your aim, the overall goal you wish to achieve. 2. Plan the first (or next) test of change toward achieving the aim. 3. Do the test; 4. record and study the results. 5. Act to modify the plan for your next test.

Aim:

Plan

Describe your first (or next) test of change:

Who is responsible:

When is it to be done:

Where is it to be done:

List the tasks needed to set up this test:

Who:

When:

Where:

Predict what will happen when the test is performed:

List measures for assessing the predictions:

Do

Describe what actually happened when you ran the test:

Study

Describe the measured results and how they compared to the predictions:

Act

Describe what modifications to the plan you'll make for the next cycle, based on what you learned: